

Committee	Dated:
Port Health and Environmental Services	19 July 2016
Subject: Revenue Outturn 2015/16	Public
Report of: Chamberlain Director of the Built Environment Director of Markets and Consumer Protection Director of Open Spaces	For Information
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Summary

This report compares the revenue outturn for the services overseen by your Committee in 2015/16 with the final budget for the year. Overall total net expenditure for the year was £13.499m, whereas the total agreed budget was £14.726m, representing an underspend of (£1.227m) as set out below:

Summary Comparison of 2015/16 Revenue Outturn with Final Budget			
	Final Budget	Revenue Outturn	Variation Increase/ (Reduction)
	£000	£000	£000
Direct Net Expenditure			
Director of the Built Environment	6,884	6,858	(26)
Director of Markets and Consumer Protection	2,725	2,322	(403)
Director of Open Spaces	(1,617)	(2,006)	(389)
City Surveyor	1,032	849	(183)
Total Direct Net Expenditure	9,024	8,023	(1,001)
Capital and Support Services	5,702	5,476	(226)
Overall Total	14,726	13,499	(1,227)

Chief Officers have submitted requests to carry forward underspendings, and these will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

Recommendation(s)

Members are asked to:

- Note the report and the proposed carry forward of underspendings to 2016/17.

Main Report

Revenue Outturn for 2015/16

1. Actual net expenditure for your Committee's services during 2015/16 totalled £13.499m, an underspend of (£1.227m) compared to the final budget of £14.726m. A summary comparison with the final budget for the year is tabulated below. In this and subsequent tables, figures in brackets indicate income or in-hand balances, increases in income or decreases in expenditure.

Summary Comparison of 2015/16 Revenue Outturn with Final Budget				
	Final Budget	Revenue Outturn	Variation Increase/ (Reduction)	Variation Increase/ (Reduction)
	£000	£000	£000	%
Local Risk				
Director of the Built Environment	6,856	6,830	(26)	(0)
Director of Markets and Consumer Protection	2,659	2,264	(395)	(15)
Director of Open Spaces	(1,617)	(2,006)	(389)	(24)
City Surveyor	1,032	849	(183)	(18)
Total Local Risk	8,930	7,937	(993)	(11)
Central Risk				
Director of the Built Environment	28	28	0	0
Director of Markets and Consumer Protection	66	58	(8)	(12)
Total Central Risk	94	86	(8)	(9)
Capital and Support Services	5,702	5,476	(226)	(4)
Overall Total	14,726	13,499	(1,227)	(8)

2. The main local risk variations comprise:

- **Director of Markets and Consumer Protection (£395,000 underspend)**
 - an increase in income at the Heathrow Animal Reception Centre from fish imports and the Passports for Pets Scheme (£334,000)
 - additional grants income of (£68,000) from the Food Standards Agency for feed sampling at the Ports
- **Director of Open Spaces (£389,000 underspend)**
 - an increase in income from cremations, burials, sales of graves, and memorial dedications (£346,000)

– a reduction in employee costs due to planned holding of vacancies (£52,000)

- **City Surveyor (£183,000 underspend)**

– underspends due to slippage in the Additional Works Programme of premises repairs and maintenance (£201,000)

3. The (£226,000) underspend in capital and support services is the result of changes in the level and attribution of central costs.
4. Appendix 1 provides a more detailed comparison of the local risk outturn against the final budget, including explanation of significant variations. Appendix 2 shows the gross local risk expenditure and income against budget for each services.
5. Appendix 3 shows the movement from the 2015/16 original budget and the latest approved budget (as reported to your Committee in November 2015) to the final budget.

Local Risk Carry Forward to 2016/17

6. The Director of the Built Environment has a local risk underspending of (£26,000) on the activities overseen by your Committee. The Director also had local risk underspending totalling (£386,000) on activities overseen by other Committees. The Director is proposing that £336,000 of her total eligible underspend of £360,000 be carried forward, of which £85,000 relates to activities overseen by your Committee for the following purposes:
 - A contribution towards the corporate 'accommodation and ways of working' project – £10,000
 - Complete the planned upgrade of the Automatic Public Convenience at Aldermanbury, which was delayed due to unforeseen ground works and utilities issues – £35,000
 - Replacement of a very old Ford Transit Tipper with an Ultra-Low Emission Zone compliant vehicle, £40,000.
7. The Director of Markets and Consumer Protection has a local risk underspending of (£395,000) on the activities overseen by your Committee. The Director also had local risk underspending totalling (£561,000) on activities overseen by other Committees. The Director is proposing that £366,000 of his eligible underspend of £390,000 be carried forward, of which £215,000 relates to activities overseen by your Committee for the following purposes:
 - To furnish and equip the new office area at Manorway House upon completion of the lease – £15,000
 - To purchase and configure mobile devices and software as part of the PH&PP Mobile Working project to provide officers with 'real time' access to our back office systems whilst out in the field – £25,000
 - The Port Health Service works closely with the Thames Estuary Partnership (TEP) and a Member is a Director. A one off donation has been requested due to Environment Agency funding being withdrawn – £15,000

- To employ a fixed term contract Trading Standards Officer for 2016/2017 to develop the Operation Broadway model across Greater London. Operation Broadway is a joint Trading Standards and City Police 'scam busting' (anti-fraud) operation that is expanding to encompass a wider area of London under City leadership – £50,000
 - To employ six apprentices and/or City Business Trainees – £82,000
 - Purchase of noise and vibration monitoring equipment – £13,000
 - To employ a temporary Food Safety Environmental Health Officer for 13 weeks to undertake Food Hygiene and Food Standards Inspections across the City - £15,000.
8. The Director of Open Spaces has a local risk underspending of (£389,000) on the activities overseen by your Committee. The Director also had local risk underspending totalling (£496,000) on activities overseen by other Committees. The Director is proposing that her maximum eligible underspend of £500,000 be carried forward, of which £35,000 relates to activities overseen by your Committee for the following purposes:
- Purchase of a tractor-mounted leaf sucker – £35,000

Appendices

- Appendix 1 – Port Health and Environmental Services Committee Comparison of 2015/16 Revenue Outturn with Final Budget
- Appendix 2 – Port Health and Environmental Services Committee Analysis of Local Risk Revenue Outturn 2015/16 by Service
- Appendix 3 – Port Health and Environmental Services Committee Analysis of Movements 2015/16 Latest Approved Budget to Final Budget.

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